



MINUTES

31st MEETING OF IQAC



DR. C.V. RAMAN UNIVERSITY

DR. C.V. RAMAN UNIVERSITY

Chhattisgarh, Bilaspur AN AISECT GROUP UNIVERSITY

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DR.C. V. RAMAN UNIVERSITY
KARGI ROAD, KOTA, BILASPUR, (C.G.)

14th December 2022 INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the 31st Meeting of IQAC held on 14.12.2022

The 31st meeting of the Internal Quality Assurance Cell (IQAC) of the University (CVRU) was held on **14th December 2022** at 02:00 pm in CVRU campus at the university board-room of the Administrative Building.

Prof. (Dr.) Ravi Prakash Dubey, the Hon'ble Vice-Chancellor, CVRU and Chairperson of the IQAC welcomed all the members and Special Invitees of the IQAC on behalf of the University.

The coordinator-IQAC Dr. Jayati Chatterjee Mitra introduced Dr. Vineet Shukla as the New IQAC member and all the IQAC members conveyed their best wishes to him for his future endeavors with new role and responsibilities. Further, the coordinator IQAC also briefed the introduction of all the distinguished members in the meeting and extended her welcome remarks to all the members of IQAC once again at the 31st IQAC meeting of the University.

Dr. Jayati also expressed her gratitude to the Chairman of IQAC, Prof. R.P. Dubey and the Member Secretary Shri Gaurav Shukla for their continuous encouragement, support and guidance for the growth and development of the University.

Thereafter, she briefed the members of the IQAC about the Agenda Items to be placed and discussed in the meeting. The detailed discussions were held and all the members contributed with their suggestions and thoughtful insights as mentioned in the given proceedings.

The following Agenda Items were placed in the meeting:

(A)THE AGENDA ITEMS FOR DISCUSSION:

The Agenda Item No.	The Agenda Items	ANNEXURE No.
The Agenda Items for Review & Consideration		
CVRU-IQAC-31A1	Adoption of the Agenda & Verification of the Quorum	NA
CVRU-IQAC-31A2	Review and Approval of the minutes of the previous IQAC-meeting no.30 , held on 29 th April, 2022 and its Action taken Report	AN-A2RC-ATR-31
CVRU-IQAC-31A3	Review & finalization of the final Infrastructure to be designed & constructed for the DST-Approved 4.8 Crores project of CVRU-Incubation Center at CVRU campus i.e. iTBI inclusive Technology Business Incubator under the NIDHI Scheme of the Govt. of India	AN-A3RC-INC-31

CVRU-IQAC-31A4	Review & confirmation for the purchase of new library resources, research database & statistical database, viz. EBSCO & India-Stats etc. by the CVRU-Central Library	AN-A4RC-LAC-31
The Agenda Items for Reporting & Ratification		
CVRU-IQAC-31A5	Approval of the Report of Research Advisory Committee (RAC) & URIC for the completed RDC, Synopsis, Summary presentations & thesis submitted so far from academic departments.	AN-A5RR-RAC-31
CVRU-IQAC-31A6	Approval of the Report of CVRU-Exam Controller (CoE) & Board of exams (BoE) for the number of exam-forms submitted, Students appeared in the semester exams & their pass percentage for the current semester exams, No. of Degrees awarded, Ph.D's awarded & conduction of the CVRU Convocation Ceremony.	AN-A6RR-COE-31
CVRU-IQAC-31A7	Approval of the new updated Reports of the admission committee for revised admission brochure, program-prospectus, upcoming admission strategic plan & procedures.	AN-A7RR-ADR-31
CVRU-IQAC-31A8	Approval of the Reports of the HRD & Establishment section for the new Staff recruitment process, PBAS & CAS mechanisms as per the academic & research achievements of the Teachers, FDP's attended & also reports of the FDPs' organized by CVRU Professional development cell.	AN-A8RR-HRD-31
CVRU-IQAC-31A9	Approval & Updates on the Report of AQAR-2021-22 and NIRF-2022, its preparation, analysis & its Submission status.	AN-A9RR-AQR-31
CVRU-IQAC-31A10	Approval of the list of new MoUs & MoAs to be signed by the University during the upcoming days for increasing & enhancing the academic support, academic-collaborations & industry linkage.	AN-A10RR-MOU-31
CVRU-IQAC-31A11	Approval & Finalization of the prepared SSR & IIQA to be submitted for the 2 nd Cycle of the NAAC Accreditation.	AN-A11RR-SSR-31
CVRU-IQAC-31A12	Proposal for the approval of NEP-Aligned Curriculum, course structure, guidelines & designed syllabi of UG & PG programs offered by CVRU and discussion on the measures & initiatives taken.	AN-A12RR-NEP-31
CVRU-IQAC-31A13	Proposal for the approval & finalization of the budget regarding the purchase of new equipment for the Laboratories & workshops of Science, IT & Engineering faculties.	AN-A13RR-LAB-31
CVRU-IQAC-31A14	Approval of the Reports of the Women Cell & WGRC for the new updates on Women relevant initiatives incorporated by the Govt. of India, State Govt. & its implementation in the CVRU campus & Formation of the VISHAKHA Committee .	AN-A14RR-WC-31

CVRU-IQAC-31A15	Approval of the Reports of the RAMAN GREEN CLUB for the approval of the various Green Campus Initiatives of CVRU.	AN-A15RR-RGC-31
CVRU-IQAC-31A16	Approval of the Reports of the Chhattisgarhi Lok Kala Kendra, Chhattisgarhi Shodh Evam Shrijan Peeth & Department of linguistics regarding the preparation for the upcoming “ RAMAN-LOK-KALA-MAHOTSAV ”	AN-A16RR-CG-31
CVRU-IQAC-31A17	Reporting of the Events organized & activities conducted by the academic departments, and new proposals with their recommendations, observations and suggestions made.	AN-A17RR-EA-31
CVRU-IQAC-31A18	Any other Item with the permission of the Chair. ❖ Feedback Mechanism, Feedbacks obtained from stakeholders	AN-A18RR-FM-31

(B) MEMBERS PRESENT:

The following members were present in the meeting:

IQAC Meeting No. 31 - (Members Present)			
S.No.	Name	Designation	Responsibility
1	Prof. R.P. Dubey	Vice-Chancellor	Chairman (IQAC)
2	Mr. Gaurav Shukla	Registrar	Member Secretary (IQAC)
3	Dr. Jayati Chatterjee Mitra	Pro-VC & Professor, Dept. of Chemistry	Coordinator/Director (IQAC)
4	Dr. Arvind Tiwari	Dean (Academic)	Member
5	Sri Rakesh Mishra	Administrative Officer (DR-Admin)	Member
6	Shri Lokesh Thite	Administrative Officer (DR-Database)	Member
7	Ms Pushpa Kashyap	Administrative Officer (DR-HRM)	Member
8	Shri Abhishek Shukla	Administrative Officer (DR-Exam)	Member
9	Dr. Saurabh Mitra	Associate Prof & Vice-Principal, CVRIST	Member
10	Dr. A.K. Shrivastava	Prof & Dean Science	Member
11	Dr. Sangeeta Singh	Chief Librarian & Dean, Faculty of Arts	Member
12	Dr. Manish Upadhyay	Prof & Dean Student welfare (DSW)	Member
13	Dr. R.P. Choudhary	Prof & Dean Law	Member
14	Dr. Rahul Sharma	Associate Prof. Commerce & Management	Member
15	Dr. Rajeev H. Peters	Training & Placement Officer (TPO)	Member
16	Dr. Vineet Awasthi	Associate Professor (IT)	Member
17	Mrs. Akansha Awasthi	Assistant Professor, ECE	Member
18	Mr. Umakant Shrivastava	Asst. Prof. Dept. of Physics	Member
19	Mr. Judas Pratap Singh Thakur	Technical Support	Member
20	Mr. Ashish Pandey	Technical Support	Member
21	Mr. Prasunjeet Soni	Technical Support	Member
22	Mr. Pranay Roy	Industry Stakeholder	Member

(C) Members Sought for Leave of Absence:

These members expressed their inability to attend the said meeting due to their prior commitments

1.	Dr. Vivek Bajpayee	Dean (Commerce & Management)	Member
2.	Mr. Utkarsh Upadhyay	Alumni Stakeholder	Member
3.	Dr. Jaishankar Yadav	Prof & Dean Education	Member
4.	Ms. Swekchha Tiwari	Student Stakeholder	Member

(D) Minutes of the Meeting (Proceedings), Decisions & Resolutions made on agendas discussed:

Discussion on the Agenda Items for Review & Consideration:

Item No. CVRU-IQAC-31A1:

Adoption of the Agenda & Verification of the Quorum.

Resolution: The agendas of the IQAC meeting was set forth for the discussion and the quorum was verified in which 4 members were found to be absent for whom the leave of absence was sought & granted.

Item No. CVRU-IQAC-31A2:

Review and Approval of the minutes of the previous **IQAC-meeting no.30**, held on 29th April, 2022 and its Action taken Report

Resolution: For reviewing the action taken report of the previous IQAC meeting, it was to resolve and approve the same and confirmed by all the members present. The Action Taken report so approved was well communicated to all the members and circulated to all the concerned which was thereafter confirmed by all.

Item No. CVRU-IQAC-31A3:

Review & finalization of the advanced Infrastructure to be designed & constructed for the DST-Approved 4.8 Crores project of CVRU-Incubation Center at CVRU campus viz. **iTBI inclusive Technology Business Incubator** under the NIDHI Scheme of the Govt. of India

Resolution: For the upliftment & upgradation of the environment of innovation & incubation at CVRU campus to enhance the campus innovative infrastructure it was decided to discuss regarding the newly approved 4.8 crores project of DST i.e., of iTBI (inclusive Technology Business Incubator) as received from the Govt. of India, with a fine-advanced, innovative and creative infrastructure regarding which the detailed report was presented by the Project Investigator(PI), Dr. Saurabh Mitra & the Nodal Officer Dr. Anupam Tiwari for its further approval. Thereafter, it was confirmed by all members present.

Item No. CVRU-IQAC-31A4:

Review & confirmation for the purchase of new library resources, research database & statistical database, viz. EBSCO & India-Stats etc. by the CVRU-Central Library

Resolution: To upgrade the CVRU Library infrastructure & to increase the availability of some new e-resources in the library, several research database & statistical database were purchased and the Report of which was placed before through the Library Advisory Committee & was read out by Dr. Sangeeta Singh and thereafter it was resolved to be approved and confirmed by all the members present.

Discussion on the the Agenda Items for Reporting & Ratification:

Item No. CVRU-IQAC-31A5:

Approval of the Report of Research Advisory Committee (RAC) & URIC for the completed RDC, Synopsis, Summary presentations & thesis submitted so far from academic departments.

Resolution: The report of the Research Advisory Committee was presented by Dr. A. K. Shrivastava & the URIC report was read out by Dr. Amrita Verma regarding the details of all the completed RDC, Synopsis, Summary & Thesis/Dissertations submitted so far during the ongoing period which was further confirmed by all the members present.

Item No. CVRU-IQAC-31A6:

Approval of the Report of CVRU-Exam Controller (CoE) & Board of exams (BoE) for the number of exam-forms submitted, Students appeared in the semester exams & their pass percentage for the current semester exams, No. of Degrees awarded, Ph.D's awarded & preparation of the CVRU Convocation Ceremony.

Resolution: The ongoing preparation status for the upcoming CVRU-Convocation Ceremony was reported by the CoE Controller of Examinations of CVRU, Dr. A. Tiwari and the DR Exams, Dr. Abhishek Shukla. They also gave the information about the total exam-forms submitted, Students appeared in the semester exams & their pass percentage for the current semester exams, the number of UG-PG degrees awarded, Ph.D's awarded etc. for the further discussion and approval. This was unanimously confirmed by all.

Item No. CVRU-IQAC-31A7:

Approval of the new updated Reports of the admission committee for revised admission brochure, program-prospectus, upcoming admission strategic plan & procedures.

Resolution: The newly prepared admission brochure & prospectus with the revised application forms, admission forms & program details was designed successfully and the details of the upcoming admission strategic plan & admission campaign was read out by the Director Admissions, Mr. Devendra Pratap Singh Yadav which was further discussed and resolved to be confirmed by all the members present.

Item No. CVRU-IQAC-31A8:

Approval of the Reports of the CVRU-HRD & establishment section for the new Staff recruitment process, PBAS & CAS mechanisms as per the academic & research achievements of the Teachers, FDPs' attended & the report of the FDPs' organized by CVRU Professional development cell.

Resolution: It was reported regarding some newly revised procedures in the staff recruitment process of both Teaching & non-teaching staff, technical staff and supporting staff of the University by Miss Pushpa Kashyap (DR) as well as information was given by her regarding the current status of the CAS & PBAS mechanisms and teacher's academic achievements, the report of which was discussed in the meeting for the further approval. The professional development cell of CVRU also reported about the total number of faculty development programs (FDPs') organized so far. These were further confirmed by all the members present.

Item No. CVRU-IQAC-31A9:

Approval & Updates on the Report of AQAR-2021-22 and NIRF-2022, its preparation, analysis & its Submission status.

Resolution: Discussion was made on the preparation of the data for submission of AQAR-2021-22, NIRF and AISHE and the details regarding the data collection, preparation, analysis, finalization & submission status was sought. It was kept in forth by the respective coordinators Dr. Saurabh Mitra & Dr. Rahul Sharma & NIRF Coordinators Mrs. Akanksha Awasthi & Mr. Juides Pratap Singh Thakur (AISHE-Nodal Officer) who gave the detailed information about the same. The discussion was resolved to be approved and was unanimously confirmed by all the members present.

Item No. CVRU-IQAC-31A10:

Approval of the list of new MoUs & MoAs to be signed by the University during the upcoming days for increasing & enhancing the academic support, academic-collaborations & industry linkage.

Resolution: The MoU/MoA details & collaborations made were discussed and reported by the University's MoU-coordinator Dr. Saurabh Mitra as a number of MoU's were signed and Collaborations were made during the year. Keeping in view the industry needs of the students and to increase the industry-Academia linkage, to enhance the standards of academic collaborations, the list of several MoUs & MoAs yet to be signed was prepared, discussed & resolved to be approved soon. This was further confirmed by all the members present in the meeting.

Item No. CVRU-IQAC-31A11:

Approval & Finalization of the prepared SSR & IIQA to be submitted for the 2nd Cycle of the NAAC Accreditation.

Resolution: The prepared SSR & IIQA for the 2nd Cycle of NAAC Accreditation was reported by Dr. Jayati Mitra which was approved by the Chairman IQAC to be placed before the BoM & GB of the University & thereafter it was further unanimously confirmed by all the members present in the meeting.

Item No. CVRU-IQAC-31A12:

Proposal for the approval of NEP-Aligned Curriculum, course structure, guidelines & designed syllabi of UG & PG programs offered by CVRU and discussion on the measures & initiatives taken.

Resolution: Keeping in view the academic challenges and the new National Education Policy (NEP-2020) guidelines for the Higher Education Institutions the NEP-Aligned curriculum framework of the University course structure for UG-PG programs was prepared & reported by the Dean Academic and discussed for the further approval which was unanimously confirmed by all the members present.

Item No. CVRU-IQAC-31A13:

Proposal for the approval & finalization of the budget regarding the purchase of new equipment for the Laboratories & workshops of Science, IT & Engineering faculties.

Resolution: The proposal for the purchase of the new equipment, computers & apparatus for Labs & workshops of Science & Engineering was proposed by the University Purchase Officer through the Purchase Committee as per the departmental needs which was further discussed and resolved to be approved by all present.

Item No. CVRU-IQAC-31A14:

Approval of the Reports of the Women Cell & WGRC for the new updates on Women relevant initiatives incorporated by the Govt. of India, State Govt. & its implementation in the CVRU campus & Formation of the VISHAKHA Committee.

Resolution: The details of the report of CVRU-Women Cell & the WGRC & VISHAKHA Committee formation was presented by Dr. Namita Bhardwaj for further discussion & approval of the same. This was Unanimously confirmed by all the members present.

Item No. CVRU-IQAC-31A15:

Approval of the Reports of the **RAMAN GREEN CLUB** for the approval of the various Green Campus Initiatives of CVRU.

Resolution: Keeping in view the key-highlights of CVRU Green campus policy, the Chairman of the Raman Green Club read out the various Green Initiatives taken so far as per the recent guidelines of the Govt. for saving the Environment & Energy and placed it for the further ratification, discussion and approval of the same. This was unanimously confirmed by all present.

Item No. CVRU-IQAC-31A16:

Approval of the Reports of the Chhattisgarhi Lok Kala Kendra, Chhattisgarhi Shodh Evam Shrijan Peeth & Department of linguistics regarding the preparation for the upcoming “**RAMAN-LOK-KALA-MAHOTSAV**”

Resolution: Discussion was done on the University’s preparation for Organizing the Grand-Mega Event of Local Folk Art & Culture at CVRU campus by celebrating “**RAMAN LOK KALA MAHOTSAV**” and the report of the Chhattisgarhi LLK & CSESP was presented by Dr. Abhishek Pathak for the further ratification and approval which was confirmed by all members.

Item No. CVRU-IQAC-31A17:

Reporting of the Events organized & activities conducted by the academic departments, and new proposals with their recommendations, observations and suggestions made.

Resolution: Discussion was made on the reports of all the events and activities conducted and organized by respective academic departments and other departments as reported by the DR Academic, Mr. Lokesh Thite which was further unanimously confirmed by all the members present.

Item No. CVRU-IQAC-31A18:

Any other Item with the permission of the Chair.

❖ **Details of Feedback Mechanism, analysis & ATR on Feedbacks obtained from stakeholders:**

Feedback mechanism and the feedbacks received in both online and offline mode from all the CVRU-Stakeholders, details of the feedback analysis and the action taken report was then asked to be well circulated to everyone by IQAC and thereby was unanimously confirmed by all the members present.

The meeting ended with the vote of thanks proposed by the Coordinator, IQAC-CVRU, Dr. Jayati Chatterjee Mitra,

**Dr. Jayati Chatterjee Mitra
(Coordinator, IQAC)**

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**Dr. R. P. Dubey
(Chairman IQAC)**

Dr. C.V. Raman University
Vice
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report Based on Minutes of IQAC Meetings held on 14th December, 2021

Action Taken on The Agenda Items for Review & Consideration (31st Meeting)				
S. No	IQAC Meeting No.	Agenda Item Number	Agenda/ Discussion Item in the IQAC meeting	Action taken subsequently on the agenda points discussed in the IQAC meeting as per the decision & resolutions passed
01	31 (14th December, 2022)	CVRU-IQAC-31A1	Adoption of the Agenda & Verification of the Quorum	Verified by the quorum & adopted for further procedures.
02	31 (14th December, 2022)	CVRU-IQAC-31A2	Review and Approval of the minutes of the previous IQAC-meeting no.30 , held on 29 th April, 2022 and its Action taken Report	The AT-Report of previous meeting was reviewed and decided to be well circulated and disseminated to all after confirmation by the cell.
03	31 (14th December, 2022)	CVRU-IQAC-31A3	Review & finalization of the final Infrastructure to be designed & constructed for the DST-Approved 4.8 Crores project of CVRU-Incubation Center at CVRU campus i.e. iTBI inclusive Technology Business Incubator under the NIDHI Scheme of the Govt. of India	The iTBI infrastructure for CVRU-Incubation Center was approved & finalized.
04	31	CVRU-IQAC-31A4	Review & confirmation for the purchase of new library resources,	The reports were approved after the review of the

	(14th December, 2022)		research database & statistical database, viz. EBSCO & India-Stats etc. by the CVRU-Central Library	committee and asked for the budget allocation towards new library resources.
Action taken on Agenda Items for Reporting & Ratification				
05	31 (14th December, 2022)	CVRU-IQAC-31A5	Approval of the Report of Research Advisory Committee (RAC) & URIC for the completed RDC, Synopsis, Summary presentations & thesis submitted so far from academic departments.	The report was Discussed and approved
06	31 (14th December, 2022)	CVRU-IQAC-31A6	Approval of the Report of CVRU-Exam Controller (CoE) & Board of exams (BoE) for the number of exam-forms submitted, Students appeared in the semester exams & their pass percentage for the current semester exams, No. of Degrees awarded, Ph.D's awarded & conduction of the CVRU Convocation Ceremony.	The Report of CoE was approved with all the Exam details and decided to be well circulated to all the members present
07	31 (14th December, 2022)	CVRU-IQAC-31A7	Approval of the new updated Reports of the admission committee for revised admission brochure, program-prospectus, upcoming admission strategic plan & procedures.	Action is in Progress
Action taken on Agenda Items for Reporting				
08	31 (14th December, 2022)	CVRU-IQAC-31A8	Approval of the Reports of the HRD & Establishment section for the new Staff recruitment process, PBAS & CAS mechanisms as per the academic & research achievements of the Teachers, FDP's attended & also reports of the FDPs' organized by CVRU Professional development cell.	The reports were approved after the verification and well disseminated to all.
09	31	CVRU-IQAC-31A9	Approval & Updates on the Report of AQAR-	Resolved to be revised with

	(14th December, 2022)		2021-22 and NIRF-2022, its preparation, analysis & its Submission status.	specific changes for further approval
10	31 (14th December, 2022)	CVRU-IQAC-31A10	Approval of the list of new MoUs & MoAs to be signed by the University during the upcoming days for increasing & enhancing the academic support, academic-collaborations & industry linkage.	The List was approved for further incorporation.
11	31 (14th December, 2022)	CVRU-IQAC-31A11	Approval & Finalization of the prepared SSR & IIQA to be submitted for the 2 nd Cycle of the NAAC Accreditation	The Reports were approved with proper details and asked to be placed before the Governing body and BoM
12	31 (14th December, 2022)	CVRU-IQAC-31A12	Proposal for the approval of NEP-Aligned Curriculum, course structure, guidelines & designed syllabi of UG & PG programs offered by CVRU and discussion on the measures & initiatives taken.	Action is in Progress
13	31 (14th December, 2022)	CVRU-IQAC-31A13	Proposal for the approval & finalization of the budget regarding the purchase of new equipment for the Laboratories & workshops of Science, IT & Engineering faculties.	Discussed and resolved to approve Action is in Progress
14	31 (14th December, 2022)	CVRU-IQAC-31A14	Approval of the Reports of the Women Cell & WGRC for the new updates on Women relevant initiatives incorporated by the Govt. of India, State Govt. & its implementation in the CVRU campus & Formation of the VISHAKHA Committee.	Discussed & confirmed for approval of the same.
15	31 (14th December, 2022)	CVRU-IQAC-31A15	Approval of the Reports of the RAMAN GREEN CLUB for the approval of the various Green Campus Initiatives of CVRU.	All Green Initiatives and Raman-Green-Club Report was approved and initiatives implemented in the campus.

16	31 (14th December, 2022)	CVRU- IQAC- 31A16	Approval of the Reports of the Chhattisgarhi Lok Kala Kendra, Chhattisgarhi Shodh Evam Shrijan Peeth & Department of linguistics regarding the preparation for the upcoming “RAMAN-LOK-KALA-MAHOTSAV”	Yet not Decided, Action is in Progress
17	31 (14th December, 2022)	CVRU- IQAC- 31A17	Reporting of the Events organized & activities conducted by the academic departments, and new proposals with their recommendations, observations and suggestions made.	Discussed and Reports of the Events conducted were Approved and circulated to all.
18	31 (14th December, 2022)	CVRU- IQAC- 31A18	Any other Item with the permission of the Chair. Feedback Mechanism, Feedbacks obtained from stakeholders	The Feedbacks analyzed and action taken report was decided to be circulated to all after the final approval

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